

# Adams Ridge Condominium Association

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## ALTERATION REQUEST

To be completed by resident requesting alteration. Please provide drawings or pictures of outdoor work to be done.

Property \_\_\_\_\_

Date of Request \_\_\_\_\_

Work Requested By \_\_\_\_\_

Your Phone Number \_\_\_\_\_

Best Time to Reach You \_\_\_\_\_

Your E-mail Address \_\_\_\_\_

Your Unit Address \_\_\_\_\_

Front

Rear

Side

Other \_\_\_\_\_

Alternation or Change Requested \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Special considerations, comments, information \_\_\_\_\_

\_\_\_\_\_

Are maintenance personnel authorized to enter your Unit? \_\_\_\_\_ Yes \_\_\_\_\_ No

How do we gain access? \_\_\_\_\_

Special considerations, comments or information (such as pets) \_\_\_\_\_

\_\_\_\_\_

Please scan and e-mail to Angela Rankin at [angela@cranberrypm.com](mailto:angela@cranberrypm.com) or fax to 724-591-8872 when completed.